RECRUITMENT FOR VARIOUS GROUP “C” POSTS AT FOREST RESEARCH INSTITUTE, DEHRADUN
ADVERTISEMENT NO-1/FRI/GC/2020

POST: TECHNICAL ASSISTANT (MAINTENANCE) (IT/COMPUTER SCIENCE), POST CODE- 005

The below mentioned shortlisted candidate are called for Document verification (DV). The Document Verification will be held in the O/o Registrar, Forest Research Institute, P.O. New Forest Dehradun-248006 (Uttarakhand) on 18.01.2022. The shortlisted candidates are being intimated by SMS/EMAIL and call letters to the below mentioned candidates are also being sent by post. The candidates may take a printout of the specimen call letter (at the last page). Follow all the instructions/documents mentioned therein and attend the Document Verification as per below mentioned programme. Candidates are advised to ensure that they meet all the eligibility criteria as per the advertisement. Candidates should invariably bring original photo identity card along with all original documents and one set of photocopies of the same for attending the Document Verification.

List of Candidates for document verification:-

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Roll. No.</th>
<th>Name of Candidate</th>
<th>Date/Time of Reporting</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>070130023</td>
<td>AMIT BHANDARI</td>
<td>18.01.2022/09:00 AM</td>
</tr>
<tr>
<td>2</td>
<td>070130031</td>
<td>ABHISHEK KUMAR</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>070130428</td>
<td>SHIVKANTH DHANIYA</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>070130783</td>
<td>ABHISHEK BUTOLA</td>
<td></td>
</tr>
</tbody>
</table>

Candidates must bring all valid original documents as a proof of their date of Birth, Educational Qualification, Experience, Category (SC/ST/OBC/Ex-serviceman/Sports person/Physically Handicapped) (including caste certificate, if applicable etc) as mentioned in the notice of the examination along with one set of self attested copies of all documents and two passport size recent photographs. Merely calling for Documents Verification does not confer any claim for appointment. Final selection will be based on merit in the written test and fulfilling all eligibility requirements.

SPECIMEN CALL LETTER (See Next Page)
To,

NAME:  
ROLL NO.:  
CO—FATHER’S NAME:  
ADDRESS:  

विषय/प्रेस:  विज्ञापन संबंधी/Advertisement No. 1/FRI/GC/2020 तकनीकी सहायक (संस्थानी) (सूचना प्रौद्योगिकी/कंप्यूटर विज्ञान) पद हेतु दस्तावेज का सत्यापन / DOCUMENT VERIFICATION FOR THE POST OF TECHNICAL ASSISTANT (MAINTENANCE) (IT/COMPUTER SCIENCE) ADVERTISEMENT NO. 1/FRI/GC/2020

प्रिय अभ्यर्थी/ Dear Candidate,

तकनीकी सहायक (संस्थानी) (सूचना प्रौद्योगिकी/कंप्यूटर विज्ञान) पद हेतु विज्ञापन 04.10.2021 को आयोजित अदालत में हुए परीक्षा के आधार पर आपको दस्तावेज सत्यापन हेतु अत्याधुनिक रूप से दुनिया गंगा है। अतः आपके अनुरोध हैं कि दिने गये स्थान, विधि और समय पर अपने मूल दस्तावेज/प्रमाणपत्र सहित उपस्थित रहें।

Based on the written examination of Technical Assistant (Maintenance) (IT/Computer Science) held on 04.10.2021, you are provisionally shortlisted for the Document Verification (DV). You are therefore requested to appear with ALL YOUR ORIGINAL DOCUMENTS/CERTIFICATES FOR VERIFICATION at the venue, date and time given below:

<table>
<thead>
<tr>
<th>भाग / Venue</th>
<th>समय /Time</th>
<th>विज्ञापन /Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>कार्यालय कुलसचिव/O/o REGISTRAR, वन अनुसंधान संस्थान/FOREST RESEARCH INSTITUTE, दक्षिण न्यू फॉरेस्ट, देहरादून 248006 /P.O NEW FOREST, DEHRADUN PIN 248006</td>
<td>09:00 AM</td>
<td>18.01.2022</td>
</tr>
</tbody>
</table>

You are advised to go carefully through the instructions attached with this letter.

यह अपेक्षित है कि इस पत्र के साथ सलाह दिशा-निर्देशों को ध्यानपूर्वक पढ़ें।

श्वेत/ Yours Sincerely

[Signature]

कुलसचिव/Registrar
वन अनुसंधान संस्थान/Forest Research Institute
देहरादून/Dehradun
INSTRUCTION/ दिशा—निर्देश

1. The information furnished by the candidates in their ON-LINE applications will be verified by the Forest Research Institute, Dehradun with reference to the original documents during verification of documents on the given date. If it is found that any information furnished by the candidate in the application is wrong, his/her candidature will not be entertained. The candidates should ensure that they furnish correct information as was given in ONLINE application form.

2. You should bring this letter along with the documents in original and also one set of copies of the same which self-attested for verification and records respectively:

(i) Matriculation or equivalent certificate wherein date of birth is mentioned in support of your Date of Birth.

(ii) All marksheets and certificates in support of your educational/technical/professional qualifications and subjects studied at various levels and mark sheets pertaining to all the years of each course indicating the subjects studied in each year, as claimed in your application. All documents in support of essential educational qualifications and experience or equivalence must be produced at the time of document verification.

(iii) SC/ST/OBC/Ex.Ser/PH Certificates obtained within the stipulated period from competent Authority in the format as prescribed in Central Government format as given in the notice for the recruitment must be produced in original for verification. In Case the certificate is in local vernacular language, its english translation duly attached by a Gazetted officer must be brought along.

(iv) In case you are appearing as a Departmental candidate, necessary certificate in support of qualifying period of service/NC from the Department concerned.

(v) SC/ST/OBC/Ex.Ser/PH Certificates obtained within the stipulated period from competent Authority in the format as prescribed in Central Government format as given in the notice for the recruitment must be produced in original for verification. In Case the certificate is in local vernacular language, its english translation duly attached by a Gazetted officer must be brought along.

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Certificates in support of claim regarding experience, indicating the nature of duties performed and the functions of the organization where such experience was gained.

(vi) Applicants are informed that facts claimed in this regard must be substantiated with certificates of the organization and the nature of duties performed and the functions of the organization.

Candidates must read all instructions in this letter thoroughly and should prove their Essential Qualifications, Experience, recognitions of qualifications and/or Institute etc. by documentary evidence failing which candidature will be rejected. PM candidates should produce their disability certificates in the format prescribed in the Notice/Advertisement.

3. If you do not produce any of the above documents, you will not be admitted for the Document Verification under any circumstances, whatsoever, and no further opportunity will be accorded. Your candidature will be rejected immediately.

No travel expenses or any other expenses will be paid by the Institute for attending the Document Verification.

5. Your candidature is PROVISIONAL. You must therefore ensure that you fulfill all the conditions of eligibility including the Essential Qualifications as laid down in the Advertisement of the examination. If at any stage it is found that you do not fulfill any of the conditions of eligibility, your candidature will be cancelled and no appeal against such cancellation will be entertained. The fact that you have been called for Document Verification does not confer any right to be treated as eligible for appointment. You are hereby advised to recheck whether you meet all the eligibility criteria laid down as mentioned in the advertisement. The Forest Research Institute reserves right to revise the list of shortlisted candidates at later stage.

6. If you do not produce any of the above documents, you will not be admitted for the Document Verification under any circumstances, whatsoever, and no further opportunity will be accorded. Your candidature will be rejected immediately.

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Please note that date, time and venue of Document Verification is final and no request for change will be entertained. In case you fail to attend the Document Verification, it will be presumed that you are not interested in the post and your candidature will be treated as “CANCELLED” without any further notice. No further correspondence will be entertained in this regard.

7. डाक पहुँचने में देरी के कारण इस पत्र के अप्रति/देरी के लिए वन अनुसंधान संस्थान, देहरादून जिम्मेदार नहीं होगा।

The Forest Research Institute, Dehradun will not be responsible for late/non-receipt of this letter due to delay in postal transit.

8. किसी भी रूप में कैनवासिंग/अनुसारण के परिणामस्वरूप आपकी उम्मीदवारी रद्द हो जाएगी।

Canvassing in any form will result in cancellation of your candidature.

[Signature]